



MUNICIPALITY OF SOUTHWEST MIDDLESEX

REGULAR COUNCIL MEETING

MINUTES

Wednesday, September 29, 2021, 7:00 PM

COUNCIL PRESENT: Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillor Christa Cowell, Councillor Mark McGill, Councillor Doug Bartlett, Councillor Martin Vink, Councillor Mike Sholdice

STAFF PRESENT: Jill Bellchamber-Glazier, CAO-Clerk, Kristen McGill, Treasurer, Greg Storms, Director of Operations, Colin Shewell, Fire Chief, Stephanie Poirier, Planner, Denny Giles, Deputy Clerk

via Electronic Participation

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared

3. ADDITIONS TO THE AGENDA

#2021-266

Moved by Councillor Martin Vink

Seconded by Councillor Mike Sholdice

THAT the Regular Agenda of Council dated September 29th, 2021 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

None

5. CONSENT AGENDA

#2021-267

Moved by Councillor Mark McGill

Seconded by Deputy Mayor Marigay Wilkins

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a., through 5.c, and approve the September 15, 2021 Council Meeting Minutes.

Carried

5.a September 15, 2021 DRAFT Council Meeting Minutes

5.b SWM August 2021 Building Report

5.c City of Sarnia Resolution re: Renovictions

6. COMMITTEE OF ADJUSTMENT

#2021-268

Moved by Councillor Christa Cowell

Seconded by Councillor Doug Bartlett

THAT Southwest Middlesex Council move into Committee of Adjustment to consider planning applications B09/2021 - 6079 Longwoods Road and B10/2021 - 3872 Parkhouse Drive at 7:04 p.m.

Carried

7. PUBLIC MEETINGS

Council returned to open session at 7:26 p.m.

7.a Application for Zoning By-law Amendment P12-2021 - 908 Longwoods Road

The Chair asked the Planner to present their report. The Planner noted the purpose and effect of the application.

The Chair invited the applicants to speak to their application.

The Chair invited the Members to make comments.

The Chair asked the Clerk if there were any written or oral submissions, either for or against the application. There were no written or oral submissions with respect to the application.

The Chair took a five minute recess to allow for public registration to speak to the application.

There were no registrants.

The Chair closed the public meeting.

#2021-269

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Mike Sholdice

THAT Application for Temporary Use Zoning By-Law Amendment P12-2021, filed by Amanda Thompson & Roland Luckas in order to permit the placement of a garden suite (granny flat) on the subject lands in accordance with the submitted plan for the purposes of accommodating a disabled parent for a period of ten years (with the option to renew), be APPROVED.

Carried

8. STAFF REPORTS

8.a Fire

8.b Administration

1. Zoning By-law Amendment P10-2021 - Arrowwood Farms

#2021-270

Moved by Councillor Mark McGill

Seconded by Councillor Christa Cowell

THAT Application for Zoning By-law Amendment P10-2021, which proposes to amend the permitted uses within the 'Site Specific General Agricultural Holding Provision 11 (A1-6(H-11)) Zone' by adding 'pavillion shelter related to an agricultural use and a banquet hall' with a maximum floor area of 279 m² (3,000 sq ft), and to add a maximum number of seats for the banquet hall and proposed pavillion of a total of 150, and a minimum number of 100 parking spaces be GRANTED.

Carried

2. Procurement Policy

#2021-271

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Doug Bartlett

THAT Council adopt the Procurement Policy as drafted, and
THAT staff be directed to prepare a by-law which includes all Municipal
Act, 2001, section 270 policies, as required.

Against (2): Councillor Martin Vink, and Councillor Mike Sholdice

Carried (5 to 2)

8.c Building

8.d Finance

1. Proposed 2022 Budget Meeting Dates

#2021-272

Moved by Councillor Christa Cowell

Seconded by Councillor Doug Bartlett

THAT Council approve the following dates to review Capital and
Operating Budget for 2022:

- October 27 – Departmental Business Plans & Budget Survey Results
- November 10 – Capital Budget Review
- November 24 – Operating Budget Review
- November 25 – Operating Budget Review
- December 8 – Operating Budget Review
- December 15 – Operating Budget Review

Carried

8.e Operations

1. Lethbridge Road Options

#2021-273

Moved by Deputy Mayor Marigay Wilkins

Seconded by Mayor Allan Mayhew

THAT staff be directed to initiate the process for private access agreement with the landowner's on Lethbridge Road; and

THAT staff initiate the process to close Lethbridge Road as a public road.

Carried

2. Speed Reduction Proposal

#2021-274

Moved by Councillor Christa Cowell

Seconded by Councillor Doug Bartlett

THAT Council approve the speed reduction from 80 km to 50 Km per hour on Riverside Drive as noted in the information provided;

AND that the speed be reduced on Middlemiss Ave from 60 km per hour to 40 km per hour;

AND that a by-law be prepared and presented for approval at the next meeting of Council

Carried

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.a Lower Thames Valley Conservation Authority - 2 year levy agreement

#2021-275

Moved by Councillor Christa Cowell

Seconded by Councillor Mike Sholdice

THAT Council approve maintaining the current levy approach with the Lower Thames Valley Conservation Association for a term of two (2) years.

Carried

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. BY-LAWS

Councillor Cowell requested an amendment to By-law No. 2021-081 to change provision of section 1.2 to 2 feet in town and out of town.

#2021-276

Moved by Councillor Doug Bartlett

Seconded by Deputy Mayor Marigay Wilkins

THAT By-law No. 2021/034 receive third and final reading; and

THAT By-law No. 2021/069 and By-law By-law No. 2021/079, 2021/080, as amended, 2021/081, as amended, and By-law No. 2021/082 receive first, second, third and final reading.

Carried

#2021-277

Moved by Councillor Christa Cowell

Seconded by Councillor Mark McGill

THAT Draft By-law 2021-081 (Open Air Burning) section 1.2 b) be amended to two feet within the Municipality.

Carried

#2021-278

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Doug Bartlett

THAT Draft By-law 2021-080 (Fireworks By-law) be amended to allow for individuals to display fireworks over the four (4) long weekends of summer, including:

Victoria Day weekend (May)

Canada Day weekend (July)

Civic Day weekend (August)

Labour Day weekend (September); and

THAT business owners in Southwest Middlesex can sell fireworks as described in the by-law from one week prior to Victoria Day weekend (May) until one week following Labour Day weekend (September).

Against (2): Councillor Christa Cowell, and Councillor Martin Vink

Carried (5 to 2)

15.a By-law No. 2021-034 - Charlton - ZBA

15.b By-law No. 2021-069 - Arrowwood Farms - ZBA

15.c By-law No. 2021-079 - 908 Longwoods Road ZBA

15.d By-law No. 2021-080 - Regulation of Fireworks

15.e By-law No. 2021-081 - Open Air Burning

15.f By-law No. 2021-082 - Confirming September 29 Meeting

16. CLOSED SESSION

#2021-279

Moved by Councillor Mark McGill

Seconded by Councillor Mike Sholdice

THAT Council go into closed session, at 9:33 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

Carried

16.a Personal matters about an identifiable individual, including municipal or local board employees; and Labour relations or employee negotiations;

17. FUTURE MEETINGS (subject to change)

- October 13, 2021 - 7:00 p.m. - Council Meeting
- October 27, 2021 - 7:00 p.m. - Council and Committee of Adjustment Meeting

18. ADJOURNMENT

The Mayor adjourned the meeting at 10:01 p.m.